

**MEMORANDUM CIRCULAR**  
**NO. 02-03-85**

**SUBJECT: SPECIAL RADIOTELEPHONE OPERATOR'S PERMIT**

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Pursuant to Act 3846, as amended, and Memorandum Circular No. 09, dated October 12, 1972, the following rules and guideline are hereby issued to enable government personnel to acquire authorization to operate radiotelephone stations.

1.0 General Requirement for Operation of Government Radio Stations

All government radio stations shall be operated only by holders of valid commercial radio operator's certificate or by holders or Special Radiotelephone Operator's Permit.

2.0 Special Radiotelephone Operator's Permit (SROP)

A special authorization issued by NTC to qualified government employees to operate government radiotelephone stations after having passed the examination prescribed herein.

3.0 General Qualification of Applicant for SROP

- 3.1 He must be a permanent government employee with at least six (6) months satisfactory service
- 3.2 He must be at least 18 years old.
- 3.3 He must be of good moral character.
- 3.4 He must be able to transmit and receive radio messages in Pilipino or English.

4.0 Examination Requirements

Before an applicant for SROP examination may be admitted, he must submit to the National Telecommunications Commission at Scout Reyes, Quezon City, a duly accomplished application for examination, together with the examination fee, two copies of an ID picture (size 3 cms. By 3 cms.) and an endorsement form from the head of the agency where he is employed, that he qualifies as an applicant for the examination.

5.0 Scope of Examination

The examination shall cover existing rules and regulations applicable to the operation, maintenance of radiotelephone station and basic radiotelephone theory.



6.0 Issuance of Special Radiotelephone Operator's Permit

A government employee who passed the required examination shall submit within six (6) months from date of receipt of his rating to the NTC the following:

- 6.1 Duly accomplished application for SROP.
- 6.2 Notice of result of SROP examination.
- 6.3 Four copies of applicants ID picture (5 cms. X 5 cms. taken not later than 3 months from date of filing) with the inscribed name of the applicant and date when the picture was taken included thereon.
- 6.4 Permit fee.

7.0 Scope of Authority of SROP Holders

The SROP shall authorize the holder thereof to operate any government fixed (points to point), land mobile and/or portable radiotelephone station provided that the operation of the transmitter/transceiver will require only the use of external switching devices, excluding all manual adjustments of frequency-determining elements, and that the stability of the assigned frequencies is maintained in accordance with the Final Acts of WARC, Geneva 1979.

8.0 Required fees

- 8.1 Examination fee P 50.00
- 8.2 Permit fee P 20.00

9.0 Obligation of SROP Holders

- 9.1 Holders of SROP shall strictly observe the pertinent radio rules and regulations, ie, (D.O. No.11) particularly those which pertain to "Secrecy of Communications", prohibited transmissions and prevention of harmful interference.
- 9.2 Holders of SROP shall at all times have their permits valid whenever they are engaged in the operation of government radio stations. Permits may be renewed at any time by filling with NTC the necessary applications within 30 days before the expiry date of his permit.

10.0 Effectivity of SROP

SROP shall be valid for one year or more provided that the effectivity shall not exceed three years.



## 11.0 Penal Provision

Any person who shall violate any provision of this Circular shall be punished as provided under Act 3846, as amended.

## 12.0 Condition to the Grant

The grant of an authorization to a government employee who qualifies for a Special Permit to operate a government radio station shall be good only up to 31 December 1988. All holders of SROP shall, therefore, endeavor to qualify and obtain the appropriate class of Commercial Radio Operator, pursuant to Department Order No. 5, on or before 1988 to enable them to continue operating their radio station.

Any Circular, Order, Instruction, Memorandum or parts thereof previously issued by the Commission, which is inconsistent with the provisions of this circular, is deemed amended and/or superseded accordingly.

This Circular shall take effect immediately.

**CEFERINO S. CARREON**  
Commissioner

