

MEMORANDUM CIRCULAR
NO. 6-17-88

**SUBJECT: SUBMISSION TO THE U.P. LAW CENTER CERTIFIED COPIES
OF NTC RULES AND REGULATIONS ADOPTED**

Quoted hereunder are pertinent provisions of the Administrative Code of 1987 (Vol. II), Book VII Administrative Procedure;

“ Section 3 Filing (1) “ Every agency shall file with the UP Law Center three (3) certified copies of every rule adopted by it. Rules in force on the date of effectivity of this Code which are not filed within three (3) months from the date shall not thereafter be the basis of any sanction against any part or person.”

“ (2) . The Records Officer of the Agency or his equivalent functionary, shall carry out the requirements of this section under pain of disciplinary action.”

“ (3) . A permanent register of all rules shall be kept by the issuing agency and shall be open to public inspection.”

“ Section 4. Effectivity – In addition to other rule-making requirements provided by law not inconsistent with this Book, each shall become effective fifteen (15) days from the date of filing as above provided unless a different date of fixed by law, or specified in the rules in cases of imminent danger to public health, safety and welfare, the existence of which must be expressed in a statement accompanying the rule. The agency shall take appropriate measure to make emergency rules known to persons who may be affected by them.”

For the purpose of complying with the above, the Records Officer of this Commission, c/o Mrs. Bema B. Enriquez, Sr. Executive Assistant, in coordination with the Administrative Officer, collate all promulgated Circulars, rules and regulations which are still valid and enforceable, for submission to the U.P. Law Center.

For compliance.

Quezon City, Philippines, June 26, 1988.

JOSE LUIS A. ALCUAZ
COMMISSIONER



