

National Telecommunications Commission

A **GOVERNMENT** agency responsible in the **regulation, supervision, adjudication and control** of all **Telecommunication, Broadcast and Radiocommunication** services in the country.

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National Telecommunications Commission

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Freedom of Information



You Have The **RIGHT** to **Know** !



Frequently Ask Questions

What is Freedom of Information (FOI)?

FOI refers to the right of every Filipino Citizen to access information about government transactions and operations involving public interest, subject to the procedures and limitations specified in **Executive Order No.2**. (Operationalizing in the Executive Branch the People's Constitutional Right to Information and the State Policies to full Public Disclosure and transparency in the Public Service and Providing Guidelines Therefor).

Who Can file a Request for Information (RFI)?

Any **Filipino Citizen** can make an FOI Request. As a matter of policy, requestors are required to present proof of identification. Particularly a government issued ID containing photo and signature of requestor.



How much does it COST to make an FOI Request ?

There are **No fees** to make a request. However, NTC may require the requesting party to pay for reproduction or photocopying fee in order to provide information.



If the **Requesting Party (RP)** opted to have an electronic file of the information, **RP** has to provide a flash drive to copy the information.


FOI Request Form

The standard FOI Request Form is available online at www.ntc.gov.ph, at Central Records Section (CRS) and NTC Regional Offices.

How long it will take to get a response?

All request shall be acted upon (15) working days after the receipt of the request. However, NTC may extend the processing period to no longer than twenty (20) working days, should the need arises with prior notice to requestor.

How to File an FOI Request?

1. Fill up the standard **FOI Request Form** available at the **Central Records Section (CRS)**.

2. Submit the FOI Request at NTC CRS or Regional Office.
3. FOI Request will be process and release the request within **15 days** upon request.