

**MEMORANDUM CIRCULAR**  
**NO. 13A-7-94**

**SUBJECT: Prescribing a Fee for the Issuance of Transcript of Proceedings of Cases**

Pursuant to existing laws and rules and regulations and other related administrative issuances, there is hereby prescribed to be collected by the Commission a fee for the issuance of copies of transcript of proceedings of cases at the rate of P3.00 per page, affecting the authorization/licensing and operation of telecommunications and broadcast services, including those for administrative cases involving violations of existing radio laws and regulations.

Any party requesting for the issuance of copies of such transcripts shall fill-up the prescribed application form for approval by the Department Head or the Division Chief handling the case as the case may be, who shall also sign the "Order of Payment" portion of the application form. The same to be presented to the NTC Collecting Officer for payment and issuance of official receipt.

This Circular shall take effect immediately, furnishing a copy hereof to the Law Center, University of the Philippines, in compliance with existing regulations.

For information, guidance and implementation.

**(SGD.) SIMEON L. KINTANAR**  
Commissioner

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